## Community-based Care coordination advisory council

**March 5, 2018**

**8:30 AM – 10:00 AM**

**The Philanthropy Center: 1020 W. Riverside Ave, Spokane, WA 99201**

MEETING GOALS:

* Review Community-Based Care Coordination (CBCC) Advisory Council Charter
* CBCC Commitment

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| **Time** | **Discussion** | **Expected Action** | **Lead** |
| 8:30 | Introduction/Welcome and Who’s in the room | Discussion | Advisory Council Co-Chairs, Greg Knight, Rural Resources, and Fawn Schott, Volunteers of America |
| 8:40 | Community-Based Care Coordination Project Overview | Information | Jenny Slagle, BHT |
| 8:50 | Collaboratives Updates and Partner Commitments | Information | Justin Botejue, BHT |
| 9:10 | CBCC Charter Review:   * Purpose * Goals; 2018 and beyond * Membership | Information, Discussion, and Confirmation | Greg Knight |
| 9:40 | CBCC Commitment and Conflict of Interest Policy |  | Fawn Schott |
| 9:50 | Timeline of Work and Next Steps | Information and Discussion | Jenny Slagle |
| 10:00 | Confirm next meeting and adjourn |  |  |

Meeting Notes:

See attached slide deck for review of the Community-Based Care Coordination Project through the Medicaid Transformation. The project overview is also attached.

Collaborative Updates:

* The Technical Councils and County-Based Collaboratives will be working hand-in-hand to develop policy and project recommendations for the Medicaid Transformation Projects (see slide 9)
* Collaborative members were sent an MOU on Thursday, Feb. 22nd. The MOU is due to BHT by March 12th.
* The five rural counties around Spokane (Adams, Ferry, Lincoln, Pend Oreille, and Stevens Counties) have been meeting in their respective counties for Collaborative planning
* The first meetings of the Spokane Collaborative are March 21st and 27th. Both of these meetings are required.

CBCC Charter Review:

* Members are asked to review the charter and send any suggesstions to BHT **by end of day, Friday March 9th** (attached)
* Members are also asked to send suggestions of organizations that should participate in the CBCC Advisory Council
  + Some suggestions included: more organizations that represent and/or serve ethnic-racial minorities, immigrant populations, and youth.
  + Please send contact information for suggestions
* \*\*\* If you are going to delegate someone from your organization to the CBCC Advisory Council, please let BHT know as soon as possible.
* Suggestion: BHT send out the organization roster so members can see and understand who is participating and what each individual does (roster attached)
* Clarification: Membership to the CBCC Advisory Council is on an organizational basis
* Minor grammatical and syntax edits were made

CBCC Commitment and Conflict of Interest Policy:

* Members are asked to digitally sign and submit to BHT (BHT will send out this form via DocuSign) or you can sign, scan, and send to BHT . Only one commitment needed per organization.
* If you are not the best person to sign the commitment, please forward it along to someone that can.
* It was noted that the BHT regional priorities were not included in the Commitment form. This is also attached.

Timeline and Next Steps:

* Better Health Together will be updating their website to contain information from this and other Technical Councils all in one place for ease of access and to keep up with concurrent developments
* BHT will be sending out agendas and meeting material in advance of the next meeting
* By consensus, the CBCC Advisory Council will meet monthly on the third Monday from 8:30 am – 10 am at the Philanthropy Center (1020 W. Riverside, Spokane WA)
* **Next meeting: Monday, April 16th from 8:30 am – 10 am.** BHT will send a calendar invite.
* **Upcoming meetings:** **May 21st, June 18th, July 16th** These dates are subject to change depending on previous meetings and required deliverables
* Tentative agenda items for next month’s meeting: Information and recommendations on the BHT Community Resiliency Fund. Aligning and confirming Medicaid Community-Based Care Coordination Project target populations: jail transitions / reentry population, high-risk pregnant mothers, those with chronic conditions such as diabetes

Do you have questions, recommendations, or want to talk some more about these developments? Contact Justin Botejue, Sr. Project Manager and staffer for CBCC Advisory Council: <[justin@betterhealthtogether.org](mailto:justin@betterhealthtogether.org)> or 509-381-5565